**CHAIRS’ RETREAT AGENDA**

**Wednesday, August 21st, 2024**

**Sam H. Ingram Building**

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|  |  | **Abbreviated Schedule** |
| **Start** | **End** | **Event** |
| 12:00 PM | 12:45 PM | LUNCH |
| 12:45 PM | 1:30 PM | Group Photo Member introductions |
| 1:30 PM | 2:00 PM | Provost Byrnes |
| 2:00 PM | 2:45 PM | President McPhee |
| 2:45 PM | 3:00 PM | Mary. H. |
| 3:00 PM | 4:00 PM | Discussion of guests' information  Initial Admin Items   * Committee assignments/election * Future visitors * Chair evals * Calendar Committee to build chairs’ calendar * Finance tab through pipeline * Hanover training * Dual-authentication request * Discussion Council Goals and Priorities * Webpage updates * Dinner on September 16th with provost |
| 4:00 PM |  | Wrap up |