

CHAIRS' COUNCIL MEETING #5
Agenda

Date 19 Feb 2024
Time 3:00PM – 4:30PM
Location Zoom

VISITORS

Multi-Factor Authentication

Yvette Clark

- I. Yvette brought:
 - a. Deb Zsigalov – security officer
 - b. Michael Barton – classroom technology
- II. Yvette: If you are experiencing behavior where you must log in multiple times on the same browser, you need to communicate that to ITD Help Desk (note the browser, computer, app, etc.).
 - a. You should only have to authenticate once in a 24 hour period if you are using the same browser, something it wrong.
 - i. Fill out a work ticket. Available online at this [website](#).
- III. You all are asking us to fill out ITD issues, but we don't know what the issue is or what the failure is. We must authenticate every application we have.
 - a. If you are using the Desktop App on your machine, you should only have to authenticate once every 7 days.
 - b. We must use authentication more than once on our browsers because we have access to those everywhere, and there are more threats than our apps on our computers.
 - c. Several chairs noted that they experience the same – having to authenticate multiple times a day on the same browser.
 - d. Yvette: Let us know especially what apps or browsers because that can help us work through these issues.
- IV. Students studying abroad cannot authenticate. Can we give instructions to our students and faculty about what to do for authentication when studying abroad?
 - a. ITD agreed.
- V. What do we tell faculty members who do not have a smart phone?
 - a. Use a code they are given to carry with them.

NC-SARA Reporting

Layne Bryant
Mary Hoffschwele

- I. When students take place in another state or territory (not virtual), we must report that.
 - a. Any placement that a student is taking to meet graduation requirements, internship, or clinical requirements.
 - i. If they are signed up for the task through MTSU, must report it.
 1. Must report the specific students.
 - ii. Internships, practicum, clinicals, etc.
 - b. Find out from faculty when students find those placements to tell MTSU where those students are engaged in those activities.
 - c. Requires reporting on an annual basis (Jan 2023-Dec 2023).
 - d. The form is attached to the email and on the provost site.
 - e. The form is due 3/29.
 - f. We will give feedback on how well this worked this year and then go from there.

- g. Transfer credit is different. Those do not count.
 - i. If they enroll in a class in Pipeline, we need to report it.
 - ii. If they take the class at another school and then transfer the credit back, we do not need it.
- h. International education does not count.

COUNCIL BUSINESS

Open Access Publishing

Beverly Geckel
Denise Quintel

- I. With some of the library resources, MTSU Library has some agreements where faculty can publish those for free (fees waived).
 - a. List of those resources and journals is [here](#).
 - b. It is for any CUP journal.
 - c. If you have questions, talk to Beverly.Geckel@mtsu.edu or Denise.Quintel@mtsu.edu

Academic Unit Modifications

Amy Atchison
Chandra Story

- I. Faculty senate had several objections to the document (attached and on Chairs Council Website).
 - a. They are going to develop their own proposal.

Exec Council Update

Steve Severn

- I. No update – the meeting was cancelled and moved.
 - a. Issues we will talk about are:
 - i. Merit Pay
 - ii. Instructor Lines
 - iii. Start the lecture rehire process.

P&T Policy Working Group

Steve Severn

- I. Back up and running again.
 - a. Have divided up the 200ish policies and are looking at restructuring those and hope to have something out by the end of the year.

Grad Ed / Research Study Next Steps

Steve Severn

- I. See (draft of report to give provost at the end of the year): https://mtmailmtsu-my.sharepoint.com/:w/g/personal/ssevern_mtsu_edu/EVvAlgmIxzZCrBvOBx4WC04Bq-dRUWBRs_Moq_cOzGoEAW?e=crYR8e
 - a. Root Causes of Issues we are having with grad school:
 - i. We, as a university, don't know where we are going at the graduate and research level. Are we doing to R1? Lack of big time goal.
 - ii. There is no actual document/policy that specifies what the responsibilities are for us as chairs, deans, director of graduate studies, director of research.
 - iii. Should we have a separate dean of graduate studies and a separate vice provost of research (potential third root cause)
 - b. Homework:
 - i. Look at the document and start to add things to the discussion and recommendations IN the document.
 - ii. Please also point out how we can fix the issue rather than just point out the issue.

- c. May need to consider:
 - i. How faculty approach research funding.
 - ii. Lack of resources for faculty development (affects networking with researchers to collaborate with)
- d. Concerns:
 - i. R1 seems to be more about money rather than about culture. We need a cultural shift.
 - ii. Hiring has not been R1 faculty in the last 10 years, in general.
 - 1. Combining research and graduate studies can be paired, but who you hire is essential in that position.
 - 2. We can recommend changing the leadership and/or changing the structure.

Chairs's Council Next Year – Looking Ahead

Steve Severn

- I. Only have a few more meetings this year.
- II. We need to start thinking about who will take over for chair-elect (will serve as chair of chairs 2025-2026).
 - a. They will also be part of the executive council.
- III. Elections will be held at the last meeting in April

REMINDER

Chairs' Coffee – Tuesday, 2/20, 12:30PM,
KUC Coffee Shop\

CHAIRS' COUNCIL FEBRUARY MEETING
Attendants
February 19, 2024

	COLLEGE OF BASIC AND APPLIED SCIENCES	
X	Dr. Chaminda Prelis	Aerospace
	Dr. Jessica Carter, Director	Agriculture (School of)
X	Dr. Dennis Mullen	Biology
	Dr. Amy Phelps, Interim	Chemistry
X	Dr. Medha Sarkar	Computer Science
X	Dr. Tom Nicholas, Director	Concrete and Construction Management (School of)
	Dr. Kenneth Currie	Engineering Technology
X	Dr. Melissa Lobegeier, Interim	Geosciences
X	Dr. Chris Stephens	Mathematical Sciences
	Dr. Ron Henderson	Physics and Astronomy
	COLLEGE OF BEHAVIORAL AND HEALTH SCIENCES	
X	Dr. Joshua Harms, Interim	Criminal Justice Administration
X	Dr. Chandra Story, Interim	Health and Human Performance
X	Dr. Gina Pisut	Human Sciences
X	Dr. Jenny Sauls, Director	Nursing (School of)
X	Dr. Nancy Stone	Psychology
X	Dr. Cathy McElderry	Social Work
X	Dr. Marie Patterson (director)	Physician Assistant Studies
	COLLEGE OF BUSINESS	
X	Dr. Kim Honaker, Interim	Accounting
X	Dr. Tim Greer	Information Systems and Analytics
X	Dr. Stuart Fowler	Economics and Finance
X	Dr. Deana Raffo	Management
X	Dr. Robert B. Blair	Marketing
	COLLEGE OF EDUCATION	
X	Dr. Eric Oslund	Elementary and Special Education
	Dr. Donald Snead	Womack Educational Leadership
	COLLEGE OF LIBERAL ARTS	
X	Mr. Jimmy Mumford	Art and Design
X	Dr. Mary Beth Asbury	Communication Studies
X	Dr. Steve Severn	English
X	Dr. Amy Atchison, interim	Global Studies and Human Geography
X	Dr. Emily Baran	History
X	Dr. Chris Dye, Interim	Music (School of)
	Dr. Mary Magada-Ward	Philosophy and Religious Studies
X	Dr. Amy Atchison	Political Science and International Relations
X	Dr. Brandon Wallace	Sociology and Anthropology
X	Ms. Kristi Shamburger, Interim	Theatre and Dance
	Dr. Olaf Berwald	World Languages, Literatures, and Cultures
	COLLEGE OF MEDIA AND ENTERTAINMENT	
	Dr. Katie Foss, Director	Journalism and Strategic Media (School of)
X	Marie Barnas	Media Arts
X	Michelle Conceison	Recording Industry
	UNIVERSITY COLLEGE	
X	Dr. Matthew Duncan	University Studies
	WALKER LIBRARY	
X	Kristen West, Interim	User Services

X	Beverly Geckle	Collection Development and Management
X	Denise Quintel, Interim	