**Chairs Council**

**3:00PM on September 19, 2016**

**BAS S326**

**AGENDA**

* Welcome and introduction for 2016-17 academic year
* Chairs Report (separate email attachment and on web page)
	+ Includes summary of Deans Cabinet meeting and meeting with the Provost
* Old Business
	+ Approval of the minutes from the April meeting (separate email attachment and on web page)
* New Business
	+ Review modification to grading scale to add an A-
	+ Overview of Lynda.com
	+ Identify actions or items that need to be addressed (not including sub-committees)
	+ Sub-committees
		- Discuss intent and process for sub-committees
* Around the room
	+ Go around the room for any department/college announcements of interest
* Break into sub-committees
	+ Discuss the following objectives:
		- Timeline
		- Expected deliverables
		- Process for sharing information
		- Identify one person as the contact point
			* All reports and minutes will be sent to the Secretary of Chairs Council, Greg Van Patten (Greg.VanPatten@mtsu.edu)
			* Each sub-committee will present any new updates to the Chairs Council at all meetings