**Chairs Council**

**Meeting Minutes**

**Faculty Senate Chambers, James Union Bldg.**

**February 15, 2016**

In attendance: Wendy Beckman, Greg Van Patten, Charles Apigian, Chrisila Pettey, Heather Brown, Lance Selva, Amy Childre, Roger Pieroni, Warner Cribb, James Beeby, Deborah Belcher, Greg Pitts, Don Roy, Don Nelson, Michael Parkinson, Ron Bombardi, Ron Henderson, Stephen Morris, Greg Schmidt, Rebecca Smith, Brandon Wallace, Marva Lucas, and Jim Huffman

Meeting called to order at 3:04PM

Jason Vance spoke about MT Engage, which is the QEP for SACS.

* 100 page QEP was submitted today for SACS
* QEP, MT Engage, is focused on **enhancing student academic engagement** and **improving students’ ability to use integrative thinking and reflection**. Through a process of course redesign and faculty professional development, faculty will enhance their existing courses using high impact, engaging pedagogy and will challenge students to use integrative thinking and reflection.
* Focus is on the general education courses
* March 30th will be the on-campus visit for SACS
* Read the report at <http://mtsu.edu/QEP/submission_draft.php>

Old Business

* Approval of minutes from the November meeting (draft of minutes attached)
  + Proposal to accept the minutes was raised and seconded
  + Minutes approved unanimously
* Chairs Report
  + Budget updates were discussed and it was mentioned that there is a $4 million increase in state funds, which will actually net $2.9 million
  + Equity study should be concluded within the next month
  + Workload forms were raised by the chairs and Provost suggested a sub-committee of chairs to work on the process.
    - James Beeby accepted to be part of the committee
    - Rest of committee needs to be compiled
  + Student Success Initiatives
    - Supplemental instruction discussion
      * Unclear of the distinction between tutoring and supplemental instruction
  + Computer Replacement
    - The timeline for replacement of old computers was raised and is still unclear
* Admissions Recommendation
  + A motion was raised and second to table this until our next meeting
  + Motion was passed to table until next meeting

New Business

* HB 2578 and meeting with the President
  + Special meeting with President McPhee, Monday, February 22, at 3:00 in Parliamentary Room, Student Union
  + An overview of forums that the President held was discussed
  + Discussion was initiated about preparation for Monday’s meeting
* TBR Accessibility Initiative was given to chairs to identify the timeline for accessibility
* D2L Resolution
  + Faculty senate passed a resolution to open D2L shell courses 10 days prior and 10 after the class finishes.
  + Before this is implemented, ITD has asked chairs to discuss its implications.
  + Discussion was raised for 10 days before and its implications were evident
  + For the discussion on 10 after, the chairs seemed to be in agreement
  + Questions raised were:
    - Why was this initiated?
* Future meetings
  + Provost Bartel would like to attend the March meeting
  + Brian Hinote would like to attend the April meeting

Meeting called to adjourn at 4:15PM